

2024 Lake County Human Services Grant Application Workshop

Friday, October 13, 2023



Please type your name, agency and email address in the chat box. We will be using that for attendance.

Today's session is being recorded.

Introductions

City of Waukegan

- Laraesa Garland
- Sharon Zavala

Lake County

- Brenda O'Connell
- Damon Coleman for CDBG and ESG
- Eric Tellez for North Chicago CDBG

Funding Sources

Entity	Funding Source	Estimated Amt. Available*
Community Development Block Grant (CDBG)	Lake County	\$383,241
	Waukegan	\$109,000
	North Chicago	\$
Emergency Solutions Grant (ESG)	Lake County	\$220,057

*Amounts are approximate based on prior year funding levels.



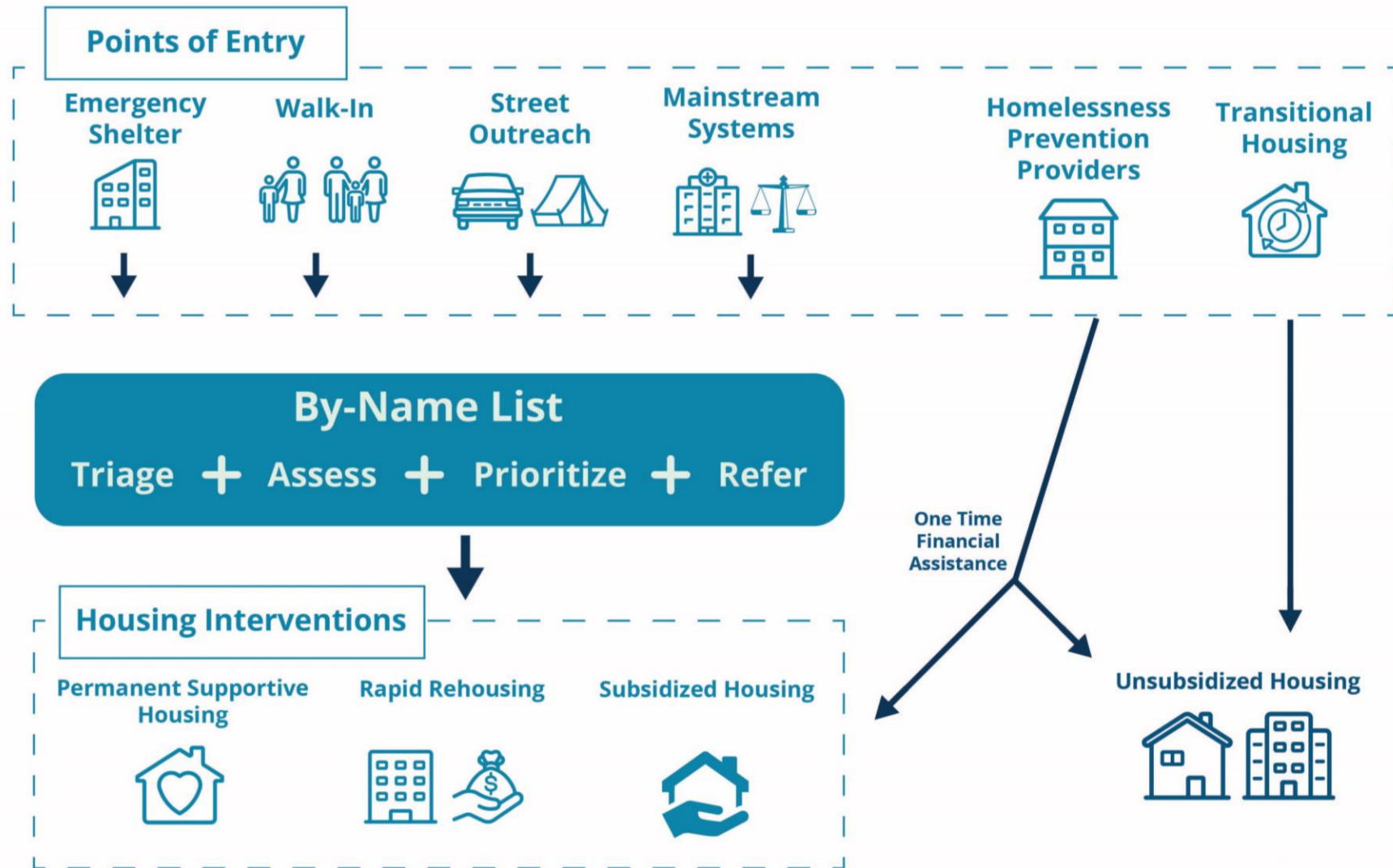
Consolidated Plan

Program Year 2024 (PY2024)

- Five year of new five-year planning cycle
- Lake County Priority needs
 1. End Homelessness
 2. Inclusive Growth
 3. Housing Accessibility
 4. Borderless Transit
- Lake County Identified Goals
 1. Improve Homeless Crisis Response System
 2. Assist Persons with Special Needs
 3. Maximize Affordable Housing
 4. Prioritize Pathways for Upward Economic Mobility



Goal 1 – Improve Homeless Crisis Response System



Goal 1 – Improve Homeless Crisis Response System

Fundable tactics

ESG

- Rapid Rehousing
- Homelessness Prevention
- Shelter

CDBG

- Transportation Services
- Facility Enhancements (Public Improvements Application)



Goal 2 – Assist People with Special Needs

Fundable tactics

CDBG

- Purchase of Adaptive Equipment
- Transportation Services
- Facility Enhancements (Public Improvements Application)



Goal 4 – Prioritize Pathways for Upward Economic Mobility

Fundable tactics

CDBG

- Diversity and Inclusion Programs
- Purchase of Adaptive Equipment
- Transportation Services
- Facility Enhancements (Public Improvements Application)



Waukegan Priority Need #1 – Housing Strategy

There is a need for decent, safe, and sanitary housing that is affordable and accessible to homebuyers and homeowners.

Goals:

- HS-1 Housing Support
 - Assist low- and moderate-income households to access decent, safe and sanitary housing that is affordable and accessible for sale through housing counseling and down payment/closing cost assistance with opportunity in close proximity to public transportation, employment, and community services.
- HS-2 Housing Rehabilitation
 - Conserve and rehabilitate existing affordable housing units occupied by owners by addressing code violations, emergency repairs, and handicap accessibility.



Waukegan Priority Need #2 – Homeless Strategy

There is a need for housing, services, and facilities for homeless persons and persons at-risk of becoming homeless.

Goals:

- HO-1 Housing
 - Support the Continuum of Care's efforts to provide emergency shelter and transitional housing.
- HO-2 Operation/Support
 - Support social service programs, permanent supportive housing service programs, and facilities for the homeless and persons at-risk of becoming homeless.



Waukegan Priority Need #3 – Other Special Needs Strategy

There is a need for housing, services, and facilities for persons with special needs.

Goals:

- SN-1 Special Needs Housing
 - Support an increase in the supply of decent, safe and sanitary housing that is affordable and accessible for the elderly, persons with disabilities, persons with HIV/AIDS, victims of domestic violence, persons with alcohol/drug dependency, persons with mental health needs, and persons with other special needs or rehabilitation of housing units.
- SN-2 Social Services
 - Support social service programs and facilities for the elderly, persons with disabilities, persons with HIV/AIDS, victims of domestic violence, persons with alcohol/drug dependency, persons with mental health needs, and persons with other special needs.



2024 Lake County Human Services Grant Application

Who can apply?

Lake County CDBG, ESG*

- Units of government, public not-for-profit entities or private not-for-profit entities;
 - Open to all residents of the county and must provide services to beneficiaries throughout Lake County.

Waukegan CDBG

- Units of government, public not-for-profit entities or private not-for-profit entities;
 - Serve Waukegan residents

North Chicago CDBG

- Units of government, public not-for-profit entities or private not-for-profit entities;
 - Serve North Chicago residents

*The U.S. Department of Housing & Urban Development requires all recipients of ESG funds to participate in the Lake County Continuum of Care's Homeless Management Information System (HMIS), commonly known as ServicePoint.

How to Submit the Application to Lake County

Applications are due by 4pm on Monday, December 11th

Please complete online application through JotForm.

- No physical application submission required this year.

UEI and SAM registration

- All applicants are required to obtain UEI (Unique Entity ID) through SAM registration. If they have not already done so, they must complete or renew their registration in the federal System for Award Management (www.sam.gov).



2024 Lake County Human Services Grant Application

Outcomes are benefits or changes for individuals or populations during or after participating in program activities. Outcomes may relate to knowledge, attitudes, values, skills, behaviors, conditions, or other attributes.

How to Write Outcomes

An outcome-oriented objective is a problem related, attainable and measurable statement of a program's intended effect on its client's knowledge, skills, attitudes, behavior or condition.

Simply put, a client-based outcome is:

- **Focused** on what the *client* will gain from the program
- **Measurable** and defines how it will be measured
- **Specific**
- **Attainable** and can be attributed to that program
- **Understandable** to someone outside of the program

2024 Lake County Human Services Grant Application

<https://www.lakecountyil.gov/1907/Applicants>

Home » Departments/Offices » Planning, Building & Development » Services » Community Development » Grant Partners » Applications

Applications

Rental Assistance & Eviction Prevention Program

- [LCRA LCEPP Program Request for Partners](#)
- [LCRA LCEPP Request for Partners Application Form \(PDF\)](#)
- [LCRA LCEPP Request for Partners Application Form](#)
- [LCRA LCEPP Budget Template](#)

Human Services Application

- [PY2022 Human Services Application Workshop](#)
- [PY2022 Human Services Application Instructions](#)
- [PY2022 Human Services Application](#)

Public Improvements Application

- [PY2022 Public Improvements Application Workshop](#)
- [PY2022 Public Improvements Application](#)

Affordable Housing Application

- [PY2022 Affordable Housing Application Workshop](#)
- [PY2022 Affordable Housing Application Instructions](#)
- [PY2022 CHDO Certification Application Instructions](#)
- [PY2022 Affordable Housing Project Guidelines](#)



How to Submit the Application to Waukegan

Applications are due by 4:00pm on Monday, December 11th

Physical & Electronic Submission of Application and Attachments

- 1 physical original print (with attachments) plus 8 additional copies (NO ATTACHMENTS).
 - 3-holes punched down the left-hand side
 - One-sided applications ONLY. Double-sided applications will NOT be accepted
 - Delivered to:

CDBG Department, Waukegan City Hall
100 N. MLK Jr. Avenue, 3rd Floor
Waukegan, IL 60085

- 1 electronic version of applications AND attachments emailed to: cdbg@waukeganil.gov

NOTE: Both the physical & electronic version of the application must be submitted to qualify for the City of Waukegan CDBG Program funding.

UEI and SAM registration

- All applicants are required to obtain UEI (Unique Entity ID) through SAM registration. If they have not already done so, and complete or renew their registration in the federal System for Award Management (www.sam.gov).

2024 Waukegan Human Services Grant Application

WAUKEGAN
City of Progress Illinois

Search...

Home > City Hall > Departments > Community Development > Block Grant (CDBG) > 2022 CDBG APPLICATIONS

2022 CDBG APPLICATIONS

2022 Human Services Documents

- [2022 Human Services Application](#)
- [2022 Human Services Instructions](#)
- [2022 Humans Services PowerPoint Slides](#)

2022 Economic Development Documents

- [2022 Economic Development Application Instructions](#)
- [2022 Economic Development Application](#)

2022 Public Improvement Documents

- [2022 Public Improvement Application Instructions](#)
- [2022 Public Improvement Application](#)

CONSOLIDATED PLAN AND AMENDMENTS

ANNUAL ACTION PLANS AND AMENDMENTS

CAPER

STAKEHOLDER PARTICIPATION PANEL (SPP)

NOTICES

Fair Housing and Equal Opportunity

2022 CDBG APPLICATIONS

HOUSING REHABILITATION PROGRAM

PY 2024 documents will be uploaded by EOD today

<https://www.waukeganil.gov/824/2022-CDBG-APPLICATIONS>



2024 Lake County Human Services Grant Application

Match/Leverage

- All applicants must be able to provide funding for a portion of the proposed program from other sources.

CDBG = at least 25% of the total grant amount

ESG = at least 100% of the total grant amount (dollar for dollar match)

Budget – may be up to three budgets required in application

- Overall Agency Budget
- Program Budget
- Use of Funds Budget



2024 Lake County Human Services Grant Application

Lake County Specific Requirements

Minimum Eligibility Threshold:

Applications scoring 70% or more of available points in the Scoring Criteria will be considered eligible for funding but are not guaranteed to be recommended for funding.

Applications receiving below 70% of available points in the Scoring Criteria may not be recommended for funding.

The HCDC and Lake County reserve the right to consider factors other than those listed in the Scoring Criteria.



2024 Waukegan Human Services Grant Application

Waukegan Specific Requirements

- Applications for Waukegan Public Service activities must be a minimum of \$5,000 and target residents of Waukegan ONLY
- Programs shall maintain client data demonstrating client eligibility for the services provided and such data shall be made available to CDBG monitors
- Client Name, Address, Income Level, or other basis for determining eligibility & description of service provided
- Quarterly Progress Reports & Vouchers are required
- Applicants will be required to do presentations before the Stakeholder Participation Panel
- 25% Match Required
- If the grant amount is \$100,000, we expect you to provide \$25,000 minimum towards the program



2024 Lake County Human Services Grant Application

Scoring Criteria

Lake County CDGB

- 210 Points available
 - Community Impact (95 pts)
 - Program Quality (45 pts)
 - Agency Capacity (70 pts)

Lake County ESG

- 180 Points available
 - Community Impact (65 pts)
 - Program Quality (45 pts)
 - Agency Capacity (70 pts)

Waukegan CDBG

- 135 Points available
 - Quality of the Proposal (20 pts)
 - Previous Experience and Expertise (5 pts)
 - Financial Stability (20 pts)
 - Priority Needs (20 pts)
 - Outcomes (50 pts)
 - Community/Neighborhood Focus (20 pts)

2024 Lake County Human Services Grant Application

Scoring Criteria Lake County CDBG, ESG

- Community Impact
 - Community Need
 - Financial Need
 - Lake County Impact
 - Outcomes
- Project/Program Quality
 - Design
 - Staffing and Facilities
- Agency Capacity
 - Past Performance
 - Fiscal Management
 - Sustainability



2024 Waukegan Human Services Grant Application

Scoring Criteria Waukegan CDBG

- 135 Points available
 - Quality of the Proposal (20 pts)
 - Previous Experience and Expertise (5 pts)
 - Financial Stability (20 pts)
 - Priority Needs (20 pts)
 - Outcomes (50 pts)
 - Community/Neighborhood Focus (20 pts)



2024 Lake County Human Services Grant Application

Lake County Timeline

12/11/2023 – Applications due

01/2024 – Homeless Assistance Advisory and Recommendation Committee (ARC)

01/2024 – CDBG PS ARC

02/2024 – Public Hearing at Housing and Community Development Commission (HCDC)

05/2024 – County Board approval of CDBG and ESG Recommendations



2024 Waukegan Human Services Grant Application

Waukegan Timeline

December 11, 2023 : Applications Due

January – February 2024 : Human Services Application Review

March – April 2024 : Presentation to City Council

April – May 2024 : City Council Approval



Contact Information



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