WAUKEGAN
City of Progress Illinois
100 N. MLK Jr. Ave. - Waukegan, IL 60085
✆847-599-2500 - www.waukeganil.gov

APPLICATION FEE: $250.00

VACANT STRUCTURE REGISTRATION FORM

Property Address:

TYPE OF STRUCTURE

- ◯ Residential 1-2units
- ◯ Residential 3-11units
- ◯ Residential 12-49units
- ◯ Residential 50 units and above
- ◯ Commercial Structure

OWNER INFORMATION

Name:

Address:

City, State, Zip:

Daytime #: Emergency #:

Email:

AGENT

Name:

Address:

City, State, Zip:

Daytime #: Emergency #:

Email:

VACANT BUILDING LIABILITY INSURANCE COMPANY

Name:

Address:

City, State, Zip:

Phone #: Amount of Coverage:

Email:

Pursuant to Ordinance 10-0-24 of City of Waukegan, amending chapter 6 of the Code of Ordinances, any structure which has been determined to be a "Vacant" must be registered with the City of Waukegan. Application will only be accepted along with application fee within 10 days of knowledge that property is vacant. Any and all changes to the information provided on this form shall be reported to the City of Waukegan, Code Compliance Department via mail at above address.
QUESTIONS - Contact us at codeadmin@waukeganil.gov or 847-625-6860.

By affixing my signature to this form, I understand that the City will not issue a Registration Certificate, required by City ordinance, until the required registration process is complete. I accept service by "Notice of Posting" on the property.

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Signature Date

Printed Name