WAUKEGAN
City of Progress Illinois

100 N. MLK Jr. Ave. - Waukegan, IL 60085
✆847-599-2500 - www.waukeganil.gov

SIGN PERMIT APPLICATION

Sign Contractor/Company:

Name of Contractor/Company Representative:

Address: Phone:

City: State: Zip:

Owner of Sign:

Name of Owner Representative:

Address: Phone:

City: State: Zip:

Address of property where sign is to be located:

Type of Sign(s): ☐ Ground ☐ Wall ☐ Window ☐ Blade ☐ Awning ☐ Other

Electrical? ☐ Yes ☐ No

Lot frontage: linear feet **Building frontage:** linear feet

Total Number of Ground Signs:		Total Square Feet:	
Total Number of Wall Signs:		Total Square Feet:	
Total Number of Window Signs:		Total Square Feet:	
Total Number of Blade Signs:		Total Square Feet:	
Total Number of Awning Signs:		Total Square Feet:	
Total Number of Other Signs:		Total Square Feet:	
Total Number of all Signs:		**Total Square Feet of all Signs:**	

Attachments The following information is required:

a. A scale drawing of the sign(s)
b. A scale drawing of the property showing the location of any ground sign proposed and setback distance from lot lines
c. Plans and specifications for sign installation
d. Electrical diagrams and specifications
e. Sign contractor's insurance
f. License bond

Property owner's consent: As the owner or owner's legal agent of the property identified above, I hereby consent to the installation of this sign upon said property and accept the responsibilities and eventual removal of the sign as provided by the City of Waukegan Sign Ordinance.

Owner's/Agent's Signature: _____ Date:

Applicant's Signature: The information supplied herein is true and accurate.

Applicant's Signature: _____ Date:

Office Review: ☐ Approved ☐ Denied

Signature: _____ Date:

Any questions about signage should be directed to the Building Department at (847) 625-6868.