



**Office of the Mayor**

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March 18, 2020

Waukegan Emergency Order  
2020-EO-01

**RECEIVED**

MAR 18 2020

**WAUKEGAN CITY CLERK  
JANET E. KILKELLY**

**CITY OF WAUKEGAN, ILLINOIS  
MAYORAL EMERGENCY ORDER PROHIBITING  
NON-ESSENTIAL CITY SPENDING**

WHEREAS, On March 9, 2020, the Governor of the State of Illinois issued a Gubernatorial Disaster Proclamation with respect to the ongoing spread of COVID-19; and

WHEREAS, On March 11, the World Health Organization categorized this outbreak of COVID-19 as a pandemic; and

WHEREAS, pursuant to the Gubernatorial Disaster Proclamation, I, Samuel D. Cunningham, Jr., Mayor of the City of Waukegan, issued a Mayoral Declaration of Emergency relating to this outbreak of COVID-19 on March 14, 2020, which declaration was subsequently ratified by an Ordinance adopted by the City Council of Waukegan on March 16, 2020; and

WHEREAS, pursuant to these emergency declarations, the Mayor has been granted full emergency authority provided by law, including, but not limited to, those powers designed in 65 ILCS 5/11-1-6, and the Illinois Emergency Management Act 20 ILCS 3305; and

WHEREAS, it is necessary and appropriate for the City of Waukegan to immediately take all appropriate, reasonable and necessary measures available to it to protect the public's health in response to the COVID-19 outbreak; and

WHEREAS, while the City of Waukegan is presently in a stable and fair financial condition, the City is highly dependent on economically sensitive tax revenues and maintains limited cash reserves;

**THEREFORE, in further exercise of the Emergency Authority granted to me, I, Samuel D. Cunningham, Jr., Mayor of the City of Waukegan DO HEREBY ORDER as follows:**

**Section 1.** For the duration of this emergency, all non-essential City purchasing or procurement is immediately halted. For the purposes of this order, "Non-essential" shall mean any spending not directly or indirectly related to protecting the immediate health, safety, or welfare of the residents of Waukegan, or otherwise directly related to the mitigation of the impacts of COVID-19 on the community. Ongoing contractual, bond, or debt service obligations shall be deemed to be essential services unless the contractor, bondholder or other claimant agrees to forebear payment for a period of time in light of



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the nationwide civic emergency. Sole and absolute discretion for determining the necessity of any purchase or procurement rests solely with the Mayor.

Section 2. For the duration of this emergency, only emergency overtime is authorized, all non-essential overtime is hereby prohibited. Sole and absolute discretion to authorize “non essential” overtime shall rest solely with the Mayor.

Section 3. For the duration of this emergency, a hiring freeze is hereby imposed for all City Departments and Agencies. Sole and absolute discretion to authorize hiring on an emergency basis shall rest solely with the Mayor.

Section 4. This Order shall become effective at 5:00 p.m. on March 18, 2020, and shall continue in effect until the City Council shall vote to lift the Declaration of Emergency or until it is rescinded, superseded, or amended in writing by the Mayor.

Section 5. This Order shall be promptly filed with the Clerk of the City of Waukegan, and shall be posted on the City of Waukegan’s website.

Section 6. If any provision of this Order or its application to any person or circumstance is held to be invalid, then the reminder of the Order, including the application of such part or provision to other persons or circumstances, shall not be affected and shall continue in full force and effect. To this end, the provisions of this Order are severable.

**IT IS SO ORDERED:**

Samuel D. Cunningham, Jr., Mayor  
Dated: March 18, 2020