



Building Commissioner
Michael Purtell

WAUKEGAN

City of Progress *Illinois*

Sam Cunningham, Mayor
Janet E. Kilkelly, City Clerk
Dr. John R. Schwab, Treasurer

permits@waukeganil.gov
Office: (847) 625-6868

Building & Code Department

Date:

APPLICATION FOR BUILDING PERMIT ADDITIONS / ALTERATIONS

I, _____, the undersigned owner or agent, hereby apply to the Building Department of Waukegan Illinois for a permit to erect, alter, construct or enlarge the structure (or part thereof) hereinafter described. And if granted the permit applied for, I will comply with all of the requirements of the city ordinances relating thereto and pay the fees required by said ordinances. The building or structure is (or is to be) used for the purpose of (check one):

Single-Family Residence Multi-Family Residence Business/Commercial/Office Industrial

Street address:

Zip Code:

Remarks (clarify work):

The items are more fully set forth in the plans submitted with this application. The total cost, as estimated, of the work contemplated, includes all the branches of labor, all materials, all appurtenances, and all other necessary expenses to completely erect, alter, construct or enlarge the building. Such cost is itemized as follows:

Total cost of work: \$

Owner's name:

Address:

Phone:

Email:

Prohibited Occupancy Kitchens, non-habitable spaces and interior public areas shall not be occupied for sleeping purposes. Basements, as those are defined in the Property Maintenance Code, shall not be occupied for sleeping purposes, nor shall they be used as dwelling units. Attics in all structures, which do not meet the ceiling height requirements of Section 404.3 of the Property Maintenance Code, shall likewise not be used for sleeping purposes, nor shall they be used as dwelling units. This prohibition shall not apply to areas in structures which are originally as-designed and built raised-ranch, tri-levels, garden apartments, and the like, where such original design includes bedroom(s) which are located partly below grade.

Application for Certificate of Occupancy and conformity of premises The undersigned owner(s) of the herein described property and buildings thereon, hereby applies for a certificate of occupancy of said building(s) and premises and hereby agrees not to occupy it/them until certificate of occupancy has been granted. No error or omission in either the plans or application, whether said plans and application has been approved by the building department or not, shall permit or relieve the applicant from constructing the work in any other manner than that provided for in the ordinances of this City, relating thereto. The owner, having read the application for the building permit and for certificate of occupancy and having checked the plat plan hereon shown and fully understanding the intent thereof, declares that the statements made and the drawings shown are true to the best of his or her belief.

NO CONSTRUCTION SHALL BE STARTED UNTIL PERMIT IS ISSUED MUST SCHEDULE REQUIRED INSPECTIONS

Do not sign unless you have read and checked this application and everything is complete.

Applicant signature: _____

Present address:

Telephone (including area code):

Email:

Street address:

Zip Code:

BUILDINGS (EXCEPT SINGLE FAMILY OWNER OCCUPIED DWELLINGS) REQUIRE REGISTERED CONTRACTORS

The Building Department staff WILL accept the first page of this document for plan review purposes only. Both pages of our application will need to be completed prior to issuance along with registered contractor information. All contractors will have to submit a proposal signed by the homeowner. All plumbers are required to submit a letter of intent as required by the State of Illinois 225 ILCS 320/

General/Solar Contractor:

General \$

Registration #: 19- Phone:

Email:

Roofing Contractor:

Roofing \$

Registration #: 19- Phone:

Email:

Excavator/Sewer Contractor:

Excavation \$

Registration #: 19- Phone:

Email:

Plumbing Contractor:

Plumbing \$

State License 058: 055:

Phone: Email:

Electrical Contractor:

Electric \$

Registration #: 19- Phone:

Email:

Heating Contractor:

Heating \$

Registration #: 19- Phone:

Email: