

**WAUKEGAN PLANNING & ZONING COMMISSION**  
**June 8, 2017**  
**MINUTES**

**1.0 Roll Call**

7:02 PM

PRESENT: Anderson, Dye, Rodriguez, Grimes, Haug, Griffin

ABSENT: Bartos, Kolber

Chairman Rodriguez states that there is an open vacancy on the commission due to the recent resignation and he also introduces Jim Vasselli as a representative of the City of Waukegan Corporation Counsel.

**2.0 Approval of May 11, 2017 Minutes**

Motion by Commissioner Haug and seconded by Commissioner Anderson to accept the minutes of the May 11, 2017 Planning & Zoning Commission meeting.

AYES: All    NAYES: None

**3.0 Audience Time**

None

**4.0 Old Business**

None

**5.0 New Business**

**5.1 Zoning Calendar #2531**

Petitioner: Oportun, Inc./2000 Grand Avenue, LLC

Location: 2000 W. Grand Avenue

Request: Conditional Use Permit for a Financial Institution

Petitioner representative Kate Duncan describes the proposed business and improvements that are to be made to the site of 2000 W. Grand Ave. Kate introduces Ezra Garrett, Tuan Nguyn, and Mellisa Gianetta of Oportun and asks them a series of questions pertaining to the business model of Oportun, the proposed location, and the proposed improvements.

Chairman Rodriguez opens the hearing up to anybody in opposition.

None present

Chairman Rodriguez opens the hearing up to anybody in support.

None present, but did receive three letters of support.

Staff report- Staff recommends approval of the Conditional Use Permit and intends to work with Oportun on finalizing a signage and landscaping plan.

Motion by Commissioner Grimes and seconded by Commissioner Griffin to recommend to the City Council approval of Zoning Calendar #2531 a Conditional Use Permit for a Financial Institution located at 2000 W. Grand Ave.

AYES: All

NAYES: None

**5.2 Zoning Calendar #V-3-17**

Petitioner: Waukegan Port District

Request: Vacation of Edgewood Road from Green Bay Road to McAree Road

Petitioner Representative Skip Goss presents and explains items 5.2 and 5.3 as they are related. Skip explains that there are unimproved rights of way the that airport would like to vacate in order to provide better security of the airport.

Chairman Rodriguez opens the hearing up to anybody in opposition of items 5.2 or 5.3.

None Present

Chairman Rodriguez opens the hearing up to anybody in support of items 5.2 or 5.3.

None Present

Staff report- Staff recommends approval of both item 5.2 and 5.3, these rights of way are not in current use and there are no plans to use them in the future.

Motion by Commissioner Dye and seconded by Commissioner Anderson to recommend to the City Council approval of Zoning Calendar #V-3-17 a Vacation of Edgewood Road from Green Bay Road to McAree Road.

AYES: All

NAYES: None

**5.3 Zoning Calendar #V-4-17**

Petitioner: Waukegan Port District

Request: Vacation of Evergreen Avenue south of Edgewood Road

Motion by Commissioner Dye and seconded by Commissioner Griffin to recommend to the City Council approval of Zoning Calendar #V-4-17 a Vacation of Evergreen Avenue south of Edgewood Road.

AYES: All

NAYES: None

**6.0 Conditional Use Permit Reviews**

NONE

**7.0 Adjournment**

Motion by Commissioner Griffin and seconded by Commissioner Haug to adjourn the June 8, 2017 Planning & Zoning Commission meeting.

AYES: All NAYES: None

7:42PM