

**Historic Preservation Commission  
Meeting Minutes  
January 21, 2016**

**1. Call meeting to Order**

Chair Rohrer called the meeting to order at 6:30 pm and established a quorum.

Commissioners present: Rohrer, Troha, Bowcott, Leach Holland, Hohf

Commissioners absent: McCullough

Also Present: City Liaison Sabourin

Handouts: none

**2. Public Hearing(s):** None

**3. Approval of Minutes of November 19, 2015 meeting.**

Sabourin had 1 correction for the minutes. Motion to accept the November 19, 2015 meeting minutes by Troha, seconded by Rohrer. Motion passed unanimously.

**4. Special Reports and Announcements:** None

**5. New business**

- **Landmark Nomination Review:** 906 N. Sheridan Rd – discussion of architectural features, decision that more research on property was needed. Hohf moved to accept, Troha seconded, motion passed unanimously.
- **Landmark Application Review:** None
- **Landmarked Property Review:** None
- **CLG Annual Report:** Sabourin brought annual report to attention of commission. Report is required for all local government entities by IHPA and includes an overview of the achievements of commission in 2015. Sabourin has prepared the report. Motion to approve the report by Hohf, seconded by Rohrer. Motion approved unanimously.
- **NPS Report:** Sabourin also brought up the annual report and it has been prepared. Although NPS has a different fiscal year than IHPA, the reports are similar. Motion to approve report by Hohf, seconded by Rohrer. Motion approved unanimously.

**6. Old Business:**

**Candidate Property Discussion**

- **619 N Sheridan:** Bowcott has not had contact with the owner since the last meeting, but would like to keep the property on the agenda for one more meeting.
- **Slovenic Hall:** Troha is slowly working on this property.
- **Bradbury Properties:** Rohrer would like to move forward with the Bradbury properties, will probably have something at next meeting.

- **Spaulding Cemetery:** Troha brought up the possibility of landmarking the cemetery, concerns were brought up that there may not be a benefit and that Certificates of Appropriateness may be tough, but that we could maybe partner with Daughters of American Revolution or a similar group and that landmarking would provide some protections, and that there are probably grants for cleaning up the cemetery.
- **HPC Inventory List:** No update
- **Sheridan Road Historic District:** No update
- **Glendenning Place Historic District:** Rohrer spoke to Alderwoman May a little but they still want to sit down for a meeting, no time as of yet.
- **Signage & Letter:** Letters have not been mailed because Historical Society recently sent a letter soliciting donations, will wait a month or two. Discussion again about putting restrictions on where the plaques can be placed on the property and installation costs. Letter is meant to gauge interest, can table debate until after responses are received. Small changes made to wording on surveys.

## 7. Reports from Other Community Entities

- **Waukegan Main Street (Hohf):** Not much new, in the process of doing the budget for the year. The design committee is working on decorating planters and repotting hanging baskets, need a commitment from the city to maintain and for public works to relocate some planters.
- **Waukegan Historical Society (Rohrer):** Nothing to report.
- **City matters and Other City Commission Matters (Sabourin):** Nothing to report.

## 8. Audience Time: none

### Adjournment

Motion to adjourn by Rohrer, seconded by Hohf. Motion passed unanimously. Meeting adjourned at 7:29 pm

Next regular scheduled meeting: Thursday, March 17, 2016 (3rd Thursday).